

## Standard Operating Procedure (SOP)

S.No.	Activity	Responsibility	Maximum Time Period
1.	Submission Of Application	Consumer	-
2.	Acknowledgment Of Application	DISCOM/UONEDA	1Day
3.	Site Verification And Technical Feasibility	DISCOM	7Days
4.	Installation Of Rooftop Solar System	Vendor	90Days
5.	Testing Of Solar Power Plant and Net Metering	DISCOM	7 Days from Depositing Of meter
6.	Execution Of net metering agreement	DISCOM	3 Days from Submission of Draft agreement
7.	Commissioning/ Connection Of Rooftop System	DISCOM	3 Days after net Metering agreement
8.	Issuance Of Joint Commissioning Report	DISCOM, vendor and Beneficiary	1 Day after Commissioning
9.	Release Of Central Financial assistance to consumers	MNRE	30 Days after issuance of JCR
10.	Release Of State Financial assistance to consumers	UPNEDA	15 Days after issuance of JCR